

RIBBLE BANKS PARISH COUNCIL

**Minutes of the Regular Council meeting
held at the Rathmell Reading Room
on Tuesday 23rd June 2020 at 19.30**

PRESENT

Councillors – C. Yorke (Chair), J. Ketchell and R. Haynes.

IN ATTENDANCE

Ms. B. Roos (Clerk/RFO).

Annual Meeting of the Council

20/14 Election of the Chair and acceptance of office

Cllr Yorke was unanimously reelected as Chair and signed the acceptance of office form.

20/15 Election of the Vice Chair

Cllr Roe was unanimously reelected as Vice Chair. As Cllr Roe was unable to attend the meeting, this is to be officially confirmed.

20/16 Welcome by the Chair

The Chair welcomed those present and officially opened the meeting.

20/17 To receive and consider apologies for absence

Apologies for absence were received from Cllr Roe and Cllr Hull.

20/18 Declarations of pecuniary interest & requests for dispensation

There were no new declarations or requests relating to the agenda.

20/19 Approval of the Annual Governance Statement

The Annual Governance Statement was reviewed and approved. The Certificate of Exemption form for the annual accounts was signed.

20/20 Annual review of the Council's Standing Orders, Code of Conduct and Financial Regulations

The updated Council's Standing Orders, Code of Conduct and Financial Regulations were reviewed and approved.

Regular meeting of the Council

20/21 Confidential items

There were no confidential items to discuss.

20/22 Reports from the District and County Councillors if able to attend

Cllr Staveley reported that there are grants available for rate relief and for parish rooms and similar buildings. Cllr Staveley will contact Ben Natrass and Annette Moppett and ask them to contact the

Clerk to provide clarity regarding the option of holding digital meetings. Following an email from a parishioner detailing their concerns around speeding motorcyclists in the parishes Cllr Staveley mentioned that parishes can request a speed camera van to come to a specific area. It was resolved that the Clerk will make such a request for the 3 parishes. The Chair mentioned that he recently found out that the actual speed limit through the village of Halton West is no less than 60 miles per hours. To oppose this Cllr Yorke will need to fill in a form after which a site visit will be arranged by Highways to assess the local situation. Cllr Yorke asked if CDC could help with this situation which according to Cllr Staveley would not be the case. Cllr Ketchell mentioned that he had a look at the compensation scheme for small businesses as he would have like to send in an application for the Reading Room, but he came off the idea as he found it to unclear what exactly is required for the application. Cllr Staveley will contact the team tht deals with these applications and ask them to contact Cllr Ketchell.

20/23 To approve the minutes of the Council meeting held on 21st January 2020

The minutes of the Council meeting held on 21st January 2020 were approved as a true record of the meeting and signed by the Chair.

20/24 Public participation

No members of the public were present at this meeting.

20/25 Matters arising

There were no matters arising at this meeting.

20/26 Finance

20/26.1 HSBC matters

The Clerk reported on the issues with HSBC around change of address and signatory registration. Cllr present completed the required form to get the signatory register updated.

20/26.2 Approval of the 2019/2020 year-end accounts

The Clerk took Cllrs through the 2019/2020 year-end accounts that have been reviewed by the internal auditor and the accounts were approved by the Council.

20/26.3 Current bank balances

The Clerk took Councillors through the current bank balances.

20/26.4 Payments to be authorised

The Clerk took Councillors through the payments that required authorisation. The payments were approved and cheques were signed after the meeting.

20/27 Planning matters

There were no current planning applications that required further action.

20/28 Correspondence

An email from Cllr Roe who was unable to attend the meeting was discussed. It was resolved not to mow the opposite side of the road at Mill Lane that is currently mowed. It was further resolved that the Clerk would enquire which hedge in Halton West the lengthman proposes to reduce in height and to obtain a quote for these works.

20/29 Reports from Councillors and Council representatives

Chairman

None.

Halton West

None.

Rathmell

None.

Wigglesworth

None.

Clerk

None.

20/30 Village environments, rights of way and highways

The Clerk was asked to investigate the costs of purchasing a vehicle activated sign.

20/31 Date of the next meeting

It was resolved that the next meeting will be held on 29th September 2020 in Wigglesworth.

There being no other business the meeting closed at 21.06 hours.